

A. IDENTITY

SUBJECT: ENGLISH

SEMESTER: THREE

TIME ALLOCATION: 6 X 45

Basic Competence

3.3 membedakan fungsi sosial, struktur teks, dan unsur kebahasaan beberapa teks khusus dalam bentuk undangan resmi dengan memberi dan meminta informasi terkait kegiatan sekolah/tempat kerja sesuai dengan konteks penggunaannya

4.3 teks undangan resmi

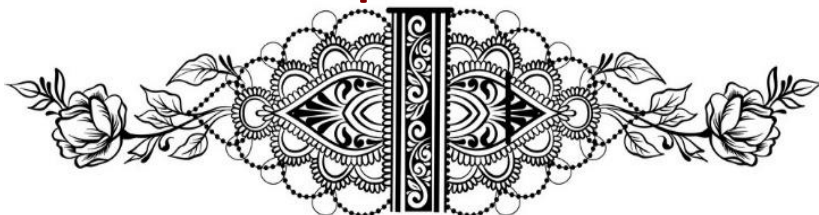
4.3.1 menangkap makna secara kontekstual terkait fungsi sosial, struktur teks, dan unsur kebahasaan teks khusus dalam bentuk undangan resmi lisan dan tulis, terkait kegiatan sekolah/tempat kerja

4.3.2 menyusun teks khusus dalam bentuk undangan resmi lisan dan tulis, terkait kegiatan sekolah/tempat kerja, dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan, secara benar dan sesuai konteks



Formal invitation

Preposition



VectorStock®

VectorStock.com/21951866

LEARNING PURPOSE

In this chapter, you will learn about formal invitation. Practicing is needed to enhance your understanding on the social function and the text structure of those expressions.

B. CONCEPT MAPPING



C. LEARNING PROCESS

GENERAL INSTRUCTION : You must ensure that you understand the material step by step. At the end, there will be an evaluation to test your level of understanding on the material. Before you ask for the evaluation, please ensure yourself that you have already mastered the whole material in this chapter.

BEFORE LEARNING


What kinds of information are commonly found in a formal invitation?

WHILST LEARNING

ACTIVITY ONE

Invitation 1

Here are some incomplete formal invitations. Based on your knowledge, complete each invitation well!



PLEASE JOIN OUR FAMILY
For an evening cocktail and dinner
At Hanuman Hotel
104 Borobudur street, Jember, East Java

For accommodation and additional information, please contact this number: 081111222567

Invitation 2

ATHENA EDUCATION CENTER holds
Monthly meeting
Friday, 25 September 2020
09:00 – 13:00

We are inviting all teachers in your institution to talk about online teaching and learning

*Japanese and Korean lunch buffet
For all attendees*

RSVP to Lily

Invitation 3

**Don't miss our seminar on
How to deal with stressed employees**

At 10:00 – 13:00

Learn more about the material to be presented
by accessing our website: www.Sinau.com

ACTIVITY TWO

Here is the complete formal invitation. Read it carefully and answer some questions below!

PACKAGING DEPARTMENT

Highly appreciates to everyone in this company who would love to design
non-plastic package for our newest product.

You are invited to hear our presentation on the newest products

At the right wing of the hall

September 21, 2020

From 17:00 to 19:00

Please RSVP to this number: 085781234567
By 20 September 2020

*Refreshment to be served
before the meeting.*

*Japanese cuisine to meet
your taste for dinner.*

1. Who invites?
2. Who are invited?
3. What is the event?
4. Where is it held?
5. When is it held?
6. What is the purpose of the event?
7. What are offered?
8. What is meant by the sentence in the blue box?

ACTIVITY THREE

Make your own formal invitation card!

ACTIVITY FOUR

Fill in the blank with the correct preposition!

A.

1. Everyone who works ... the company owned by Mr. Gong is ... a deep mourning, because he was killed two days ago. There has not been explanation ... it yet.
2. While he was walking ... the building, a sniper shot him right ... his forehead.
3. There was another murder ... the following day. The victim was found ... the garden ... the building where Mr. Gong was shot.
4. The police ... charge ... this case haven't given explanation ... the motive yet although they have been investigating it ... two days.
5. The journalists assume that there is a connection ... the two murders.
6. The commander ... chief is having a meeting ... the professional private detective who has read the details ... the case several times ... his office now.
7. This murder has been viral ... social media as well as ... mass media for Mr. Gong was popular ... his important role ... building many education centers ... the poor children.
8. He built some shelters ... this city ... the last winter.
9. A lot of people who give much appreciation ... what he did have sent their deep condolence ... his death ... the day ... his death.
10. ... those people, there are politicians who worked ... him. They offered their condolence too.

B.

1. All of the VIPs have arrived ... the hotel. Most of them travelled ... car and plane, only few were ... motorcycles.
2. Waiting ... the opening ceremony, they went ... the nearest beach ... foot. They enjoyed the sunset ... the beach.
3. They were there ... an hour. Then, they were picked up ... the hotel bus. While the bus was going ... the hotel parking park, they were startled ... some firecrackers.
4. The owner ... the hotel welcomed them warmly when they came ... the lobby. They were pleased to enjoy some snacks ... various drinks being entertained ... singers ... Japan and Indonesia.
5. Looking ... a restroom, one ... the guests got lost and noticed four suspicious men ... black. He heard the four men talking ... bomb.
6. He saw one ... them clicked the button ... the device he was holding. He panicked ... a while, then ran ... the crowd.
7. He told everyone that there was a bomb ... the hotel, but no one paid attention ... him. Then, he climbed ... the stage and grabbed the microphone being used ... the singer and shouted ... the crowd.
8. Some of them were annoyed ... him, but some others believed him and ran out ... the building ... a hurry. ... five minutes, nothing happened. They grumbled ... him and walked ... the lobby. However, when they were about ... enter it, the bomb exploded.

9. The safe guests thanked him ... what he did and felt sorry ... the others who were still ... the building. They were quite shocked ... what happened. What would have happened ... them if they hadn't listened ... him?
10. Some ambulances came ... the hotel and looked ... the injured ones. The police were busy searching ... the guests who were still trapped ... the hotel. Everyone blamed the hotel ... bad security.

CLOSING

TO ENSURE YOUR MASTERING THIS MATERIAL, SUMMARIZE THE MATERIAL YOU HAVE UNDERSTOOD.

SELF-REFLECTION ON THE MASTERY OF MATERIALS

No	Questions	Yes	No
1.	Can you understand the social function of formal invitation?		
2.	Can you apply prepositions in sentences?		